

## **EMPOWERING INDIVIDUALS**

WITH INTELLECTUAL AND DEVELOPMENTAL DISABILITIES AND THEIR FAMILIES

1/4/2021

Dear Advocates Team Member,

This letter serves as a statement to clarify that you are an essential worker employed by Advocates Incorporated. Advocates is a not-for-profit Office for People with Developmental Disabilities (OPWDD) health care service provider, providing direct support to individuals with intellectual/developmental disabilities in their homes and in the community.

Questions regarding your employee status or job duties may be directed to Human Resources at (315) 802-3117. If additional proof of employment is required, employee may access the Advocates Paycom Employee Self-Service portal.

Sandy Kratz

**HR Director**